

Fort Frances
Family Health Team
of the Fort Frances Community Clinic



ADMINISTRATIVE SUPPORT CLERK

Canada Summer Jobs Student Position

Full Time (280 hours total) ending August 30

\$16/hr.

The Fort Frances Family Health Team is seeking a highly motivated student to join our team for the summer. Responsibilities include answering phones, scheduling and basic patient record maintenance. Please email your resume to ttolley@ffht.ca or drop by the clinic.

All qualified applications are due on May 24, 2019 at noon and should be addressed to:

Gerri Yerxa
Executive Director
Fort Frances Family Health Team
gyerxa@ffht.ca
301 Victoria Avenue
Fort Frances, ON P9A 2C1
Fax: 807-274-7875

****MUST BE A STUDENT, AGED 15-30, AS PER THE CANADA
SUMMER JOBS AGREEMENT****